Annexure – ID

Application form for Supplementary Assessment

Affix passport size photograph of the Head of the organization

 1) Applicant Organization (AO):

* 1. Name :
	2. Head Office- address, email, telephone:
	3. Branch Office(s)- address, email, telephone Mobile:
	4. Website:

 2) Name of Head of the Applicant Organization with designation:

 3) Contact person details:

1. Name :
2. Tel No.:
3. Mobile:
4. Email:

 4) Reason **for applying**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl.****No.** | **Reason for applying** | **Abbreviation**  | **Assessment norms**  |
| 1 | Addition / Modification in scope of accreditation\* | EXP | IA |
| 2 | Addition / Modification in scope of approved experts  | EXP  | IA  |
| 3 | New candidates:a) Covering core / significant FAs (Refer AC MoM/ NABET letter)b) Replacement of approved experts (EC/FAE)  | 1. C&S
2. RPL
 | a) IA b) IA |
| 4 | Up-gradation for ECs/FAEs (Cat. B to Cat A) ~~in~~ (Refer earlier AC MoM) | UPG | As per the last assessment norm |
| 5 | Re-proposing the candidates three months after the last assessment (Refer NABET letter | RPR | As per the last assessment norm |
| 6 | Absent during last Office assessment (Refer email sent to NABET by AO /ACO) | ABS | As per the last assessment norm |
| 7 | To be assessed (Refer AC MoM) | TBA | NABET to inform |

\*Application must be submitted along with the applicable fee (see **Appendix D** of the Scheme).

* Amount paid
	+ - * Mode of payment and number (DD/cheque no.)
			* Date of issue

 DD / Cheque to be drawn in favor of ‘Quality Council of India’ payable at New Delhi.

 5) Candidates proposed as:

 A. EIA coordinator –

 (Enclose **Annexure IV**)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Name of the candidate** | **IH/ Emp** | **Reason for applying (Ref point 4 above)** | **Sector applied**  | **Sectors already approved**  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

B. Functional Area Expert –
 (Enclose Annexure IV)

| **Sl. No.** | **Name of the candidate** | **IH/****Emp** | **Reason for applying (Ref point 4 above)** | **FAs applied**  | **FAs already approved**  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |

Note:

1. Candidates proposed for up-gradation and those who were not approved in last assessment and now re-proposed, must give a separate note on additional experience/ training/ knowledge acquired since last assessment supported by relevant documents.
2. The candidates who have applied for upgradation need to submit
* EC - Annexure VI A4
* FAE - Annexure VI A5.

 6) Declaration

I have carefully read all NABET guidelines for accreditation of EIA consultant organization. The eligibility criterion including academic as well as professional qualifications and experience claimed by all the candidates whose resume are enclosed with the application form are verified and endorsed by me. I hereby confirm that the true copy of Marks Sheets/Certificates for essential educational qualification candidates proposed, if asked for by NABET, would be duly verified by me before submission. I confirm that the information provided in the application form is correct to the best of my knowledge and belief.

I authorize NABET to make any enquiry as deemed fit as part of the reviewing process. I understand that in case any information is found to be incorrect; it may result in rejection of this application and/or disqualification.

NABET will treat the documents submitted by AO in confidence. However, the same may be used by NABET for research purpose, legal requirement and for submission to MoEFCC. Such information will not be shared with any other organizations without written permission of the AO.

If accredited, the organization commits to abide by the conditions of accreditation and notify NABET immediately for any changes in the status which have bearings on accreditation of the organization.

Signature:

Name (authorized signatory):

Designation:

Date: